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Kinetic AP Hierarchy Technical Reference Guide

Version 2025.1

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Accounts Payable Transaction Hierarchy

This hierarchy is a summary of common general ledger (GL) transactions you post from within the Accounts Payable (AP) module.

> ⚠️ This hierarchy assumes your company uses an unmodified version of the **Standard** posting rules the Kinetic application delivers. If you use the **Extended** posting rules, or if you need information on an AP transaction that this hierarchy does not list, refer to **GL Transaction Type Maintenance** to review the posting rule operation details.

AP Invoice Entry - Add Invoice

> ℹ️ You can always change the AP Account GL Control in **AP Invoice Entry**.

Function	Debit	Credit
Add Receipt Billing Line	Clearing Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration 3. Inventory, COS and WIP GL Control - Company Configuration	Payables Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration
Less Advanced Payment	Payables Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration	Advanced Payment Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration
Add Advanced Billing Line	Advanced Payment Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration	Payables Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration

Function	Debit	Credit
Add Job Miscellaneous Line Price variances are **ADJ-PUR** inventory transactions.	Clearing Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration 3. Inventory, COS and WIP GL Control - Company Configuration	Payables Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration
Add Unreceived Billing Line	Clearing Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration 3. Inventory, COS and WIP GL Control - Company Configuration	Payables Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration
Add Miscellaneous Line	Expense Account 1. Part GL Control - Part 2. Part Class GL Control - Part Class 3. Supplier GL Control - Supplier 4. AP Account GL Control - Supplier 5. AP Account GL Control - Company Configuration	Payables Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration
Add Header Miscellaneous Charge	Expense Account 1. Miscellaneous Charge GL Control - miscellaneous Charge/Credit 2. AP Account GL Control - Supplier	Payables Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration
Add Line Miscellaneous Charge:		

Function	Debit	Credit
No Purchase Order You can see this transaction in **AP Invoice Edit List.**	Expense Account 1. Miscellaneous Charge (Purchase) GL Control - Purchasing Miscellaneous Charge 2. AP Account GL Control - Supplier	Payables Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration
Purchase to the job (PUR-MFG) You can see this transaction in **Inventory/WIP Reconciliation Report.**	WIP Material (or WIP Subcontract) Account 1. Product Group (Part, Job) 2. Inventory, COS and WIP GL Control - Company Configuration	Clearing Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration 3. Inventory, COS and WIP GL Control - Company Configuration
Purchase to inventory (PUR-STK) You can see this transaction in **Inventory/WIP Reconciliation Report.**	Variance Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration	Clearing Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration 3. Inventory, COS and WIP GL Control - Company Configuration
Purchase to other (PUR-UKN) You can see this transaction in **Inventory/WIP Reconciliation Report.**	Account selected on PO Line Release	Clearing Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration 3. Inventory, COS and WIP GL Control - Company Configuration
Taxes	AP Tax Accrual Tax GL Control - Tax Type	Payables Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration

AP Invoice Entry - Add Debit Memo

> ℹ️ You can always change the AP Account GL Control in **Debit Memo Entry**.

Function	Debit	Credit
Add Miscellaneous Line	**Payables Account** 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration	**Expense Account** 1. Part GL Control - Part 2. Supplier GL Control - Supplier 3. AP Account GL Control - Supplier 4. AP Account GL Control - Company Configuration 5. Part Class GL Control - Part Class
Add Advanced Billing Line	**Payables Account** 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration	**Advanced Payment Account** 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration
Add Header Miscellaneous Charge	**Payables Account** 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration	**Expense Account** 1. Miscellaneous Charge GL Control - Miscellaneous Charge/Credit 2. AP Account GL Control - Supplier
Add Line Miscellaneous Charge:		
No Purchase Order You can see this transaction in **AP Invoice Edit List.**	**Payables Account** 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration	**Expense Account** 1. Miscellaneous Charge (Purchase) GL Control - Purchasing Miscellaneous Charge 2. AP Account GL Control - Supplier

Function	Debit	Credit
Purchase to the job (PUR-MFG) You can see this transaction in **Inventory/WIP Reconciliation Report.**	Clearing Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration 3. Inventory, COS and WIP GL Control - Company Configuration	WIP Material (or WIP Subcontract) Account 1. Product Group (Part, Job) 2. Inventory, COS and WIP GL Control - Company Configuration
Purchase to inventory (PUR-STK) You can see this transaction in **Inventory/WIP Reconciliation Report**.	Clearing Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration 3. Inventory, COS and WIP GL Control - Company Configuration	Variance Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration
Purchase to other (PUR-UKN) You can see this transaction in **Inventory/WIP Reconciliation Report**.	Clearing Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration 3. Inventory, COS and WIP GL Control - Company Configuration	**Account selected on PO Line Release**
Taxes	Payables Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration	**AP Tax Accrual** Tax GL Control - Tax Type

AP Invoice Entry - Get DMR Debit Memos

Function	Debit	Credit
Get Debit Memos from DMR Processing	**Payables Account** 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration	**Reason Code - DMR Expense Account** 1. Part GL Control - Part 2. Supplier GL Control - Supplier 3. AP Account GL Control - Supplier 4. AP Account GL Control - Company Configuration

Invoice/Receipt Match Maintenance

Match Unreceived Invoice Lines to Unmatched PO Receipt Lines:

> ⓘ A transaction is created only if there is a variance between the PO receipt amount and invoice amount. That transaction can be either a debit or a credit and displays on **Inventory/WIP Reconciliation Report**.

Function	Debit	Credit
Purchase to the Job (**PUR-MFG**)	**Clearing Account** 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration 3. Inventory, COS and WIP GL Control - Company Configuration	**WIP Material (or WIP Subcontract) Account** 1. Product Group (Part, Job) 2. Inventory, COS and WIP GL Control - Company Configuration
Purchase to Inventory (**PUR-STK**)	**Clearing Account** 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration 3. Inventory, COS and WIP GL Control - Company Configuration	**Variance Account** 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration

Function	Debit	Credit
Purchase to Other (**PUR-UKN**)	Clearing Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration 3. Inventory, COS and WIP GL Control - Company Configuration	Account selected on PO Line Release

Logged AP Invoice Entry

Note you can always change the AP Account GL Control in **Logged AP Invoice Entry**.

Function	Debit	Credit
Add a Logged Invoice In **Company Configuration**, the accounting option is set to **Book All to Suspense Accounts**.	Expense Suspense Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration	Payables Suspense Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration
Add Logged Invoice Tax	Tax Suspense Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration	Payables Suspense Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration
Add a Logged Debit Memo	Payables Suspense Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration	Expense Suspense Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration
Add a Logged Invoice In **Company Configurationuration**, the accounting option is set to **Account for Taxes**.	Expense Suspense Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration	Payables Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration

Function	Debit	Credit
Add Logged Invoice Tax	AP Tax Accrual Tax GL Control - Tax Type	Payables Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration
Add a Logged Debit Memo	Payables Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration	Expense Suspense Account 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration
Add a Logged Invoice, Logged Invoice Tax, or Logged Debit Memo In **Company Configuration**, the accounting option is set to **Authorization Tracking**.	Posting has no affect on the general ledger.	

AP Invoice Entry - Get Approved Logged Invoices

You always have the option to change the AP Account GL Control at the time of AP Invoice Entry.

> ⚠️ To complete this transaction, you must first approve a logged invoice in **Logged Invoice Approve and Void Entry**.

Function	Debit	Credit
Match Approved Logged Invoices to AP Invoices (the **Get > Approved Logged Invoices** option). Creates two sets of transactions. The accounting option in **Company Configuration** is set to **Book All to Suspense Accounts**.	**Expense Account** 1. Part GL Control - Part 2. Supplier GL Control - Supplier 3. AP Account GL Control - Supplier 4. AP Account GL Control - Company Configuration	**Payables Account** 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration
	Payables Suspense Account 1. AP Account GL Control - Approved Logged Invoice 2. AP Account GL Control - Logged Invoice 3. AP Account GL Control - Supplier 4. AP Account GL Control - Company Configuration	**Expense Suspense Account** 1. AP Account GL Control - Approved Logged Invoice 2. AP Account GL Control - Logged Invoice 3. AP Account GL Control - Supplier 4. AP Account GL Control - Company Configuration
Tax on Matched AP Invoice This assumes you added a tax at the time of **Logged Invoice Entry**. Creates two sets of transactions.	**AP Tax Accrual** Tax GL Control - Tax Type	**Payables Account** 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration
	Payables Suspense Account 1. AP Account GL Control - Approved Logged Invoice 2. AP Account GL Control - Logged Invoice 3. AP Account GL Control - Supplier 4. AP Account GL Control - Company Configuration	**Tax Suspense Account** 1. AP Account GL Control - Approved Logged Invoice 2. AP Account GL Control - Logged Invoice 3. AP Account GL Control - Supplier 4. AP Account GL Control - Company Configuration

Function	Debit	Credit
Match Approved Logged Invoices to AP Invoices (the **Get > Approved Logged Invoices** option) In **Company Configuration**, the accounting option is set to **Account for Taxes**.	**Expense Account** 1. Part GL Control - Part 2. Supplier GL Control - Supplier 3. AP Account GL Control - Supplier 4. AP Account GL Control - Company Configuration	**Expense Suspense Account** 1. AP Account GL Control - Approved Logged Invoice 2. AP Account GL Control - Logged Invoice 3. AP Account GL Control - Supplier 4. AP Account GL Control - Company Configuration

AP Invoice Entry - Get Approved Logged Invoices (Debit Memo)

⚠️ To complete this transaction, you must first approve a logged invoice in **Logged Invoice Approve and Void Entry**.

Function	Debit	Credit
Match Approved Logged Invoices to AP Debit Memos (the **Get > Approved Logged Invoices** option). Creates two sets of transactions. The accounting option in **Company Configuration** is set to **Book All to Suspense Accounts**.	**Payables Account** 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration	**Expense Account** 1. Part GL Control - Part 2. Supplier GL Control - Supplier 3. AP Account GL Control - Supplier 4. AP Account GL Control - Company Configuration
	Expense Suspense Account 1. AP Account GL Control - Approved Logged Debit Memo 2. AP Account GL Control - Logged Debit Memo 3. AP Account GL Control - Supplier 4. AP Account GL Control - Company Configuration	**Payables Suspense Account** 1. AP Account GL Control - Approved Logged Debit Memo 2. AP Account GL Control - Logged Debit Memo 3. AP Account GL Control - Supplier 4. AP Account GL Control - Company Configuration

Function	Debit	Credit
Tax on Matched AP Debit Memo This assumes you added a tax at the time of **Logged Debit Memo Entry**. Creates two sets of transactions.	**Payables Account** 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration	**AP Tax Accrual** Tax GL Control - Tax Type
	Tax Suspense Account 1. AP Account GL Control - Approved Logged Invoice 2. AP Account GL Control - Logged Invoice 3. AP Account GL Control - Supplier 4. AP Account GL Control - Company Configuration	**Payables Suspense Account** 1. AP Account GL Control - Approved Logged Invoice 2. AP Account GL Control - Logged Invoice 3. AP Account GL Control - Supplier 4. AP Account GL Control - Company Configuration
Match Approved Logged Invoices to AP Debit Memos (the **Get > Approved Logged Invoices** option) In **Company Configuration**, the accounting option is set to **Account for Taxes**.	**Expense Suspense Account** 1. AP Account GL Control - Approved Logged Invoice 2. AP Account GL Control - Logged Invoice 3. AP Account GL Control - Supplier 4. AP Account GL Control - Company Configuration	**Expense Account** 1. Part GL Control - Part 2. Supplier GL Control - Supplier 3. AP Account GL Control - Supplier 4. AP Account GL Control - Company Configuration

Logged Invoice Approve and Void Entry

Function	Debit	Credit
Approve a Logged Invoice or Debit Memo In **Company Configuration**, the accounting option is set to **Authorization Tracking**.	Expense Account 1. Part GL Control - Part 2. Supplier GL Control - Supplier 3. AP Account GL Control - Supplier 4. AP Account GL Control - Company Configuration 5. Supplier GL Control - Supplier 6. AP Account GL Control - Supplier 7. AP Account GL Control - Company Configuration	Suspense Account 1. AP Account GL Control - Approved Logged Invoice 2. AP Account GL Control - Logged Invoice 3. AP Account GL Control - Supplier 4. AP Account GL Control - Company Configuration
Approve a Logged Invoice or Debit Memo In **Company Configuration**, the accounting option is set to **Account for Taxes**.	Expense Account 1. Part GL Control - Part 2. Supplier GL Control - Supplier 3. AP Account GL Control - Supplier 4. AP Account GL Control - Company Configuration	Payables Suspense Account 1. AP Account GL Control - Approved Logged Invoice 2. AP Account GL Control - Logged Invoice 3. AP Account GL Control - Supplier 4. AP Account GL Control - Company Configuration

Function	Debit	Credit
Approve a Logged Invoice or Debit Memo In **Company Configuration**, the accounting option is set to **Book All to a Suspense Account**.	**Expense Account** 1. Tax GL Control - Tax Type 2. AP Account GL Control - Supplier 3. AP Account GL Control - Company Configuration	**Payables Account** 1. AP Account GL Control - Supplier 2. AP Account GL Control - Company Configuration
	Payables Suspense Account 1. AP Account GL Control - Approved Logged Invoice 2. AP Account GL Control - Logged Invoice 3. AP Account GL Control - Supplier 4. AP Account GL Control - Company Configuration	**Expense Account** 1. Tax GL Control - Tax Type 2. AP Account GL Control - Supplier 3. AP Account GL Control - Company Configuration
Void a Logged Invoice or Debit Memo	Logged Invoice/Debit Memo transactions are cleared from AP, GL, and AP Tax tables.	

AP Adjustment Entry

Function	Debit	Credit
Increase or Decrease an Open Invoice Amount	**Payables Account** AP Account GL Control assigned to posted invoice	**Enter Account Number**
Increase or Decrease an Open Debit Memo Amount	**Enter Account Number**	**Payables Account** AP Account GL Control assigned to posted invoice

AP Payment Entry

Function	Debit	Credit
Select Invoices for Payment	**Payables Account** AP Account GL Control assigned to the posted AP invoice	**Cash Account** Bank GL Control - Bank Account If the **Reconciled AP Balance** check box is selected on the bank record in **Bank Account Maintenance**, this transaction credits the Pending Cash Account defined in the Bank GL Control instead of the Cash Account.
Payment Discount (Set on Invoice) Payment discounts are not taken for miscellaneous charges.	**Payables Account** AP Account GL Control assigned to the posted AP invoice	**Payment Discount Account** AP Account GL Control assigned to the posted AP invoice
Payment Discount Reduces Tax (Populates the Payment Discount Treatment field in Tax Type Maintenance)	**Payment Discount Account** AP Account GL Control assigned to the posted AP invoice	**AP Tax Accrual** Tax GL Control - Tax Type
Terms Discount Reduces Tax (Populates the Payment Discount Treatment field in Tax Type Maintenance)	**Payment Discount Account** AP Account GL Control assigned to the posted AP invoice	**AP Tax Accrual** Tax GL Control - Tax Type

Function	Debit	Credit
Add Miscellaneous Payment	Expense Account Account selected on **Payment > Misc Detail**	Cash Account Bank GL Control - Bank Account In **Bank Account Maintenance**, if the **Reconciled AP Balance** check box is selected on the bank record, this transaction credits the Pending Cash Account defined in the **Bank GL Control** instead of the Cash Account.
Add Bank FeeVoid Payment Entry	**Bank Fee Account** Bank Fee GL Control - Bank Fee Option to change account on **Payment > Bank Fee**)	**Cash Account** Bank GL Control - Bank Account If the **Reconciled AP Balance** check box is selected on the bank record in **Bank Account Maintenance**, this transaction credits the Pending Cash Account defined in the **Bank GL Control** instead of the Cash Account.

Void Payment Entry

Function	Debit	Credit
Void an outstanding payment	**Payables Account** AP Account GL Control - Posted Invoice	**Cash Account** Bank GL Control - Posted Check

Payment Instrument (PI) Payable Entry

Function	Debit	Credit
AP PI Payment	**PI Payable Account** Payment Instrument GL Control assigned to the Payment Instrument Payable	**Payables Account** AP Account GL Control assigned to the invoice to which you are applying the Payment Instrument Payable

Bank Adjustment Entry

The system reverses the transaction when you enter a negative adjustment amount.

Function	Debit	Credit
Adjust a Bank Account	**Cash Account** Bank GL Control - Bank Account	**Enter Account Number**

Bank Funds Transfer

Function	Debit	Credit
Transfer funds from one bank account to another. Creates two sets of transactions. Results of a bank transfer use the journal code linked with the **Transfer From GL** controls for the bank.	**Transfer Account** Bank GL Control on the transfer From Bank Account	**Cash Account** Bank GL Control on the transfer From Bank Account

Function	Debit	Credit
This transaction uses the journal code linked with the **Transfer To GL** controls for the bank.	**Cash Account** Bank GL Control on the transfer To Bank Account	**Transfer Account** Bank GL Control on the transfer To Bank Account

Bank Reconciliation

Function	Debit	Credit
Add AP Payment Clearing Transaction only occurs when **Reconciled AP Balance** is selected on the bank in **Bank Account Maintenance**.	**Pending Cash Account** AP Account GL Control assigned to the paid AP invoice	**Cash Account** Bank GL Control - Bank Account
Variance between bank statement amount and posted check amount The system reverses the transaction when bank statement amount is more than the posted check amount.	**Variance Account** Bank GL Control - Bank Account	**Cash Account** Bank GL Control - Bank Account
Add Transaction Clearing Transaction only occurs when Reconciled AP Balance is selected on the bank in **Bank Account Maintenance**.	**Cash Account** Bank GL Control - Bank Account	**Pending Cash Account** AR Account GL Control assigned to the paid AR invoice
Add AP Payment Instrument Clearing	Clearing a Payment Instrument Payable does update the **Paid** status and no transaction is created	

Deferred Expense Recognition

Function	Debit	Credit
Recognize Deferred Expense (AP invoice line)	**Expense Account** AP Account GL Control is taken from line reference GL Control.	**Deferred Expense Account** Amortization GL Control is taken from line reference GL Contol.
Recognize Deferred Expense (GL journal line)	**Expense Account** From line account.	**Deferred Expense Account** Amortization GL Control is taken from line reference GL Control for the current book (or for Master Chart, if multi-book is used).